**Forsythe II Multiparty Monitoring Group Timeline**

*A living document – updated March 23, 2018*

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| **Date** | **Event or Action** | **Notes** |
| **2018** | | |
| **February 28, 2018** | **Deadline to submit Phase 1 Avenza .klm files to Jim Cowart (**[**jimcowart@gmail.com**](mailto:jimcowart@gmail.com)**)** | **Jim Cowart will be compiling Phase 1 Avenza .klm files for March 14th meeting** |
| March 14, 2018 | **MMG meeting --** discuss Phase 1 Avenza data collected by MMG | MMG will collaborate on important Phase 1 input to provide to USFS by March 30, 2018 |
| Week of March 18th | DAT Field Trip Units 1&2 | DAT/USFS Field Review of proposal. |
| **April 1, 2018** | **Deadline to submit remaining Phase 1 Avenza .klm files to Jim Cowart (**[**jimcowart@gmail.com**](mailto:jimcowart@gmail.com)**)** | **Jim Cowart will be compiling Phase 1 Avenza .klm files and Marin Chambers will map spatial input for April 16 meeting** |
| **April 30, 2018** | **Final deadline to submit MMG Phase 1 Avenza input to USFS** | **Input will be in spatial format (shapefiles) as well as a written document of explanation if deemed appropriate by MMG** |
| April 2, 2018 | GTR Webinar | 12:00 - 2:00 PM MST |
| April 6, 2018 | Completed resource surveys provided to MMG |  |
| April 16, 2018 | **MMG meeting –** Discuss Resource Surveys, remaining Phase 1 Avenza data |  |
| April 27, 2018 | Phase 1 Rx and Step Transects provided to MMG |  |
| **May 6, 2018** | **Deadline to submit Phase 2 Avenza .klm files to Jim Cowart (?) (**[**jimcowart@gmail.com**](mailto:jimcowart@gmail.com)**)** | **Jim Cowart will be compiling Phase 2 Avenza .klm files and Marin Chambers will map spatial input for May 21 meeting** |
| **May 16, 2018** | **Deadline for MMG to submit comments to USFS on Phase 1 Rx and Step Transects** |  |
| May 21, 2018 | **MMG meeting** -- discuss Phase 2 Avenza data collected by MMG  Discuss Phase 1 Rx and Step Transects. | MMG will collaborate on important Phase 2 input to provide to USFS by June 1, 2018 |
| **June 1, 2018** | **Final deadline to submit MMG Phase 2 Avenza input to USFS** | **Input will be in spatial format (shapefiles) as well as a written document of explanation if deemed appropriate by MMG** |
| June 20, 2018 | **MMG meeting** -- TBD |  |
| June 29, 2018 | Phase 1 layout prep completed by USFS | Boundary flagging and painting, tree marking, and cruising of Phase 1 units completed by USFS. |
| Week of July 9 | Field Trip | Visit some of Phase 1 units and USFS will address questions about the prep and layout. |
| July 20, 2018 | Phase 2 Rx and Step Transects provided to MMG |  |
| Week of July 30 | Field Trip – Review sample of Phase 2 units. |  |
| **July 31, 2018** | **Deadline for MMG to submit comments on Phase 1 layout prep to USFS** |  |
| August XX, 2018 | **MMG meeting** – Discuss Phase 1 Layout Prep Field Final Work |  |
| **August 17, 2018** | **Deadline for MMG to submit comments to USFS on Phase 2 Rx and Step Transects** |  |
| August 31, 2018 | Field Surveys completed for Phases 1 &2 |  |
| September 4, 2018 | Phase 3 and Phase 4 units identified by USFS | USFS will determine units to be completed during Phase 3 and 4. |
| September XX, 2018 | **MMG meeting** -- TBD |  |
| September 14, 2018 | Phase 2 layout prep completed by USFS | Boundary flagging and painting, tree marking, and cruising of Phase 2 units completed by USFS. |
| Week of September 24 | Field Trip | Visit some of Phase 2 units and USFS will address questions about the prep and layout. |
| **October 12, 2018** | **Deadline for MMG to submit comments to USFS on Phase 2 layout prep** |  |
| October XX, 2018 | **MMG meeting --** TBD |  |
| October 26, 2018 | Phase 1 and Phase 2 draft contracts provided to MMG for review | This is the USFS release date of Phase 1 and Phase 2 contracts |
| **November XX, 2018** | **MMG meeting** – discuss Phase 1 and Phase 2 contracts | Review period of Phase 1 and Phase 2 contracts are due Nov. 16 |
| **November 16, 2018** | **Deadline -- MMG Contract review period ends for Phases 1 and 2.** | Firm Date for USFS |
| November XX, 2018 | **MMG meeting** -- TBD |  |
| December 7, 2018 | Phase 2 Contract submitted to Contracting Officer for review. |  |
| December XX, 2018 | **MMG meeting** -- TBD |  |
| **2019** | | |
| January 15, 2019 | Phase 2 Contract adjustments from Contracting Officer. |  |
| January XX, 2019 | **MMG meeting** -- TBD |  |
| January 31, 2019 | Phase 1 and Phase 2 Contracts submitted to Acquisition Management. | USFS Acquisition Management processes the contract after the receipt of contract. Firm date for USFS. |
| February XX, 2019 | **MMG meeting --** TBD |  |
| March XX, 2019 | **MMG meeting --** TBD |  |
| **April 1, 2019** | **Deadline to submit Phase 3 and Phase 4 Avenza points to Jim Cowart (?).** | **Jim Cowart will be compiling Phase 3 & Phase 4 Avenza .klm files and Marin Chambers will map spatial input for April meeting** |
| April XX, 2019 | **MMG meeting** -- discuss Phase 3 and Phase 4 Avenza data collected by MMG |  |
| April 30, 2019 | Phase 1 and Phase 2 Contracts awarded. |  |
| May 15, 2019 | Phase 1 and Phase 2 Contracts begin. |  |
| May XX, 2019 | **MMG meeting** -- TBD |  |
| June XX, 2019 | **MMG meeting** -- TBD |  |
| June 30, 2019 | Phase 3 layout prep completed by USFS | USFS will perform Step Transects, flag, paint, and mark tress, and cruise in Phase 3 units |
| July XX, 2019 | **MMG meeting** -- TBD |  |
| September 1, 2019 | Phase 5 and Phase 6 units identified by USFS | USFS will determine units to be completed during Phase 5 and Phase 6. |
| September 15, 2019 | Phase 4 layout prep completed by USFS | USFS will perform Step Transects, flag, paint, and mark tress, and cruise in Phase 4 units |
| September XX, 2019 | **MMG meeting** -- TBD |  |
| October XX, 2019 | **MMG meeting --** TBD |  |
| **October 1, 2019** | **Final deadline to submit MMG Phase 3 and Phase 4 input to USFS** | **Input will be in spatial format (shapefiles) as well as a written document of explanation if deemed appropriate by MMG – Firm date for USFS.** |
| October 31, 2019 | Phase 3 and Phase 4 draft contracts provided to MMG for review. |  |
| **November 15, 2019** | **Deadline -- MMG Contract review period ends for Phases 3 and 4.** |  |
| November XX, 2019 | **MMG meeting --** TBD |  |
| December XX, 2019 | **MMG meeting --** TBD |  |
| December 7, 2019 | Phase 4 Contract submitted to Contracting Officer for review. |  |
| **2020** | | |
| January 15, 2020 | Phase 2 Contract adjustments from Contracting officer. |  |
| January XX, 2020 | **MMG meeting** -- TBD |  |
| January 31, 2020 | Phase 3 and Phase 4 Contracts submitted to Acquisition Management. | USFS Acquisition Management processes the contract after the receipt of contract. Firm date for USFS. Firm date for USFS. |
| **XX, 2020** | **Deadline to submit Phase 5 and Phase 6 Avenza points to Jim Cowart (?).** | **Jim Cowart will be compiling Phase 5 & Phase 6 Avenza .klm files and Marin Chambers will map spatial input for meeting** |
| XX, 2020 | **MMG meeting** -- discuss Phase 5 and Phase 6 Avenza data collected by MMG | MMG will collaborate on important Phase 5 and Phase 6 input to provide to USFS by XX, 2018. |
| **XX, 2020** | **Final deadline to submit MMG Phase 5 and Phase 6 input to USFS** | **Input will be in spatial format (shapefiles) as well as a written document of explanation if deemed appropriate by MMG.** |

\*Manual contracts are identified with odd numbers (i.e. Phase1), and mechanical contracts with even numbers (i.e. Phase 2).

\*\*Gray rows with bold text indicates deadlines for MMG